**Email Service of Notices and Documents Consent Form**

***Note: Use this form where consent is required for confirmation of email service of notices and documents where there is no record of confirmation of email service and a list of notices and documents which email service applies to the party noted on a tenancy agreement or any other documentation retained by the property agent.***

Date **[insert date sent]**

I/We **[Insert Tenant Name]** consent to all notices and documentation relevant to the proposed sale, purchase, management or letting (as applicable) of **[insert property address] (“Premises”)** being served electronically via email **[insert email address].** Where the Premises are subject to a tenancy agreement, I/we consent to the service of notices and documents required to be given or served in respect of or under the tenancy agreement for the Premises including but is not limited to termination notices, notice of intention to sell the Premises, notice of access/inspection/entry and a notice of rent increase.

I/We **[Insert Tenant Name]** acknowledge that by providing an email address and signing this form, I/we consent to **[Insert Managing Agent Name**]updating my/our details of the method of communication for the purposes of email service of notices and other documents on all relevant documents.

Signatures of the consenting party/s:

Date [Insert date signed]

Please return this form signed to:

[Insert relevant contact and details]